

Accessing Articulated Credit

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Name of School	Required Forms	Required Documentation	When to Access Credit	Steps to Access Credit	Contact Information
Ashland University					Kristina Cunningham 419-289-5627 kcunnin3@ashland.edu
Cuyahoga Community College	CCC/Tech Prep Application Articulation Agreement Can be accessed at www.techprep4u.com	Completed required forms Final HS transcript Certifications for applicable agreements	Within 1 year of HS graduation	<ol style="list-style-type: none"> 1. Complete Application. 2. Complete Agreement 3. Submit forms to CCC at 2900 Community College Ave, Office 120, Cleveland, OH 44115 4. HS mails HS transcript to CCC (*students should follow up on this by calling 216-987-4987) 5. Student completes any other requirements as outlined on agreement. 6. Once requirements are completed credit is processed. 7. Student notified via CCC e-mail when credit has been processed. 	Jamie Bollinger 216.987.4987 Jamie.Bollinger@tri-c.edu
Hocking College					Linda Howard 740.753.6557 howardl@hocking.edu
Kent State University	Articulation Credit Application (ACA) Can be accessed at www.kent.edu/techprep or from HS instructor or school counselor	Complete Kent State University application and then submit: Completed ACA form Final HS transcript Any additional documentation required by the articulation agreement (i.e. proof of passage of certificate programs etc.)	Immediately following HS graduation and prior to June 30 of that year (Students have 15 months after high school graduation to finalize paperwork)	<ol style="list-style-type: none"> 1. Complete ACA. 2. Submit ACA to HS College Tech Prep instructor. 3. Complete admissions process to KSU. 4. Complete HS transcript release form. 5. HS mails ACA and final HS transcript to ECRC office. 6. ACA verified and approved and submitted to KSU Transfer Office. 7. Student notified when credit has been processed. 	Jennie Koch 330.672.5863 jroyer5@kent.edu
Stark State College	Articulation Agreement Can be accessed at www.starkstate.edu /admission/ techprep	Complete Stark State application, then submit: Completed Articulation Agreement Final HS transcript Portfolio of work	Immediately following HS graduation and prior to Fall semester start of that year.	<ol style="list-style-type: none"> 1. Completes Articulation Agreement and signs. 2. Submits to HS Program Teacher. 3. Completes HS transcript release form. 4. Schedule interview with Business Entrepreneurial Studies or the Information Technologies Division, to receive credit. 5. Enroll in at least one SSC course within one year of high school graduation. 6. Verifies SSC transcript for articulated courses upon completion of first SSC semester. 	Shelly McCombs 330.494.6170 x4361 smccombs@starkstate.edu
The University of Akron	Articulation for Credit Application (ACA) can be accessed career technical center/high school	Complete The University of Akron application and then submit: Completed ACA form Final Transcript Any additional documentation required by the articulation agreement (i.e. proof of passage of certificate programs etc.)	Student has 15 months after high school graduation to finalize the paperwork.	<ol style="list-style-type: none"> 1. Complete the ACA form. 2. Submit ACA to high school CTP instructor. 3. Complete admissions process to The University of Akron. 4. Complete HS transcript release form. 5. HS mails ACA and final HS transcript to ECRC office. 6. Student notified. 	Kelly Herold (Interim) 330.972.3247 kherold@uakron.edu
Youngstown State University	Articulation Credit Application (ACA) Can be accessed from career technical center/high school	Complete Youngstown State University application and then submit: Completed ACA form Final HS Transcript Any additional documentation required by the articulation agreement (e.g., proof of passage of certificate programs, portfolio, etc.)	Student has 15 months after high school graduation to finalize the paperwork	<ol style="list-style-type: none"> 1. Student must enroll full-time in the fall/spring semester in the pathway. 2. Complete ACA form-Section 1 only. 3. Complete HS transcript release form. 4. High School mails ACA (sign Section Two only) and final transcript to ECRC office. 5. Student notified with approval/denial of credit. 6. ACA verified, approved, and submitted to YSU Records Office for posting 	Carmella Williams 330.941.2485 cmwilliams01@ysu.edu